

## Appointments Committee

Tuesday, 25th January, 2011

1.00 - 2.45 pm

Attendees	
<b>Councillors:</b>	Rowena Hay, Steve Jordan (In place of John Webster) and Duncan Smith
<b>Also in attendance:</b>	Amanda Attfield and Grahame Lewis.

### Minutes

1. **APPOINTMENT OF CHAIR**  
Councillor Smith was elected as Chair.
2. **APOLOGIES FOR ABSENCE**  
None
3. **DECLARATIONS OF INTEREST**  
None declared
4. **LOCAL GOVERNMENT ACT 1972 - EXEMPT BUSINESS**  
Resolved that in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining items of business as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 1, Part 1, Schedule 12A Local Government Act 1972, namely:
  - Paragraph 1; Information relating to any individual.
5. **SENIOR MANAGEMENT RECRUITMENT (PART 1)**  
The HR Operations Manager outlined the process to be followed for the interview for Assistant Director Commissioning. She gave a key background review of the candidate(s) and referred members to the job specification, person specification and the suggested interview questions which had been circulated to all members of the Appointments Committee and agreed previously.  
  
Members proceeded with the interview process.  
  
**Resolved that Jane Griffiths be offered the position of Assistant Director Commissioning.**

Chairman